

West Florida PHRF, Inc

Annual Meeting Minutes

September 20, 2024

Ratings Chair Frank Selph Jr. welcomed everyone and thanked them for their efforts in the last year.

1. Minutes of previous 2023 Annual meeting, presented and approved.
2. Amendments to Bylaws as of September 20, 2024 were presented by Clay. In summary, the amendments separate the roles of the secretary/treasurer and clarified some duties of officers.

ARTICLE VI: DIRECTORS, OFFICERS, AND COMMITTEES

1. The Board of Directors shall consist of:
 - a) The elected officers: President, Vice President, *Secretary, and Treasurer.*

ARTICLE VII: DUTIES OF DIRECTORS, OFFICERS, ADMINISTRATOR AND COMMITTEES

1. The **Board of Directors** shall:
 - a) Administer all policies and finances of the Fleet
 - b) Hire and supervise the Fleet Administrator as needed
 - c) Establish, modify and administer the Class Rules
 - d) Establish the Nominating Committee
 - e) Oversee investigation, conduct hearings and administer disciplinary action in circumstances involving Class Rules violations
 - f) Carry out all other duties and responsibilities of the Board as set forth in these By Laws
 - g) Approve the annual operating budget
 - h) Compile and endorse any changes to these By Laws
 - i) Approve the Rating Committee and Technical Committee members
2. The **President** shall:
 - a) Preside at all Board and General Membership meetings and coordinate the business of the Fleet
 - b) Serve as, or designate, the WFPHRF correspondent with US Sailing
 - c) *Establish the frequency of the meetings of the Board*
3. The **Vice President** shall:
 - a) Be the President's executive officer. They shall assist the President in the discharge of their duties and officiate in their absence exercising the powers of the President until their return or other provision is made

4. The **Secretary** shall:

- a) Keep a record of all the proceedings of the Fleet including Board, and General Membership meetings
- b) Establish the time and place for meetings of the Board

5. The **Treasurer** shall:

- a) Keep a true and complete record of all moneys and property of the Fleet
- b) Pay all bills contracted and approved by the Board of Directors
- c) File all **State and Federal corporate documentation as required**

- Motion to amend bylaws as read above made by Clay, the motion was seconded from the audience, the motion passed unanimously.

3. Report of Treasurer – Trudell presented.

- Fiscal year end \$11,866.00
- Trudell moved that the treasurers report be approved as submitted, the motion was seconded from the audience, discussion point noted - board will look into a 2 year renewal option, the motion passed unanimously.

4. Report of Rating Committee - Frank Selph, Jr. presented.

5. Report of the President - Mike Kayusa presented.

6. Old Business – none.

7. Election of Officers, Board of Directors and Rating Committee – Nominating committee represented by Clay

- 24-25 slate of officers and directors:
 - President – Bob Armstrong
 - Vice President – Manny Hontoria
 - Secretary - Trudell Kolpack
 - Treasurer – Dick Booth
 - Rating Chairman - Frank Selph, Jr.
 - Board of Directors starting two-year term: Tom Horner, Jamie Myers, Mike Kayusa, Jim Shenko
 - Board of Directors in second year of term and not standing for re-election: George Pennington, Clay Morris, Charles Mixson, Jim Mallory
- Clay moved for the approval of the slate of officers as presented, the motion was seconded from the audience, the motion passed unanimously.

8. New Business – none.

9. Announcement of New Officers

10. Comments by Incoming President - Bob Armstrong gave words of encouragement and thanked everyone for attending.

11. Meeting adjourned